

REPUBLIC OF KENYA



OFFICE OF THE PRESIDENT STATE HOUSE

TENDER NOTICE

A) TENDER NO. SH/001/2009-2010 – SALE OF BOARDED MOTOR VEHICLES

B) TENDER NO. SH/002/2009-2010 – PRE-QUALIFICATION OF SUPPLIERS FOR FINANCIAL YEAR 2010-2011.

A) State House invites sealed bids from eligible candidates for the purchase of boarded Motor Vehicles. The vehicles are available on an "as-is where-is" basis and can be viewed from **10th May 2010 to 28th May 2010 between 9.00 a.m. to 4 p.m.** within the State House compound. Access is through gate "D" off Dennis Pritt Road.

Bid documents giving full details of items to be sold may be obtained from the Procurement Office, State House on the viewing days upon payment of a non-refundable fee of **Ksh.2, 000**. Bidders will be required to pay a deposit of **Ksh. 5,000** per vehicle. The deposit will be refunded to the unsuccessful bidders.

Completed bid documents in plain sealed envelopes with the tender number clearly indicated at the top right hand corner should be addressed to "The Private Secretary/Comptroller, State House" as indicated below, or deposited in the tender box situated outside the Procurement Office so as to be received on or before **31st May, 2010 at 10.00 a.m.**

Bids will be opened in the Chief Procurement Officer's Meeting room at **10.00 a.m. on 31st May, 2010**, in the presence of Bidders wishing to witness the opening. Late bids will not be accepted and will be returned unopened. All successful bidders will be required to pay for and collect their items within 14 days from the date of notification failure to which they will lose the offer.

B) In the case of **Tender Number SH/002/2009-2010**, State House invites applications for pre-qualification/registration of suppliers for provision of goods and services from interested eligible bidders for the period ending **30th June, 2011** as per the item listing and instructions provided hereunder. Current goods and services providers should apply afresh. All applicants **must** be registered with Kenya Revenue Authority and Registrar of Companies.

CATEGORY A	SUPPLY OF GOODS AND EQUIPMENT
CATEGORY A01	Supply of General office stationery
CATEGORY A02	Supply of Computer Equipment, software, Consumables and Accessories
CATEGORY A03	Supply of Furniture, Furnishings and Fittings
CATEGORY A04	Supply of Office Equipment
CATEGORY A05	Supply of Telecommunication Equipment
CATEGORY A06	Supply of Staff Uniforms, Foot wear and CMT Charges
CATEGORY A07	Supply of Hardware And Electrical Items
CATEGORY A08	Supply of Motor Vehicle Tyres, Tubes and Batteries
CATEGORY A09	Supply of Vehicle Spares
CATEGORY A10	Supply of Petrol, Oils And Lubricants
CATEGORY A11	Supply of Cleaning Materials, Detergents and Disinfectants
CATEGORY A12	Supply of Juices and Beverages
CATEGORY A13	Supply of Meat and Meat Products
CATEGORY A14	Supply of Fruits and Vegetables
CATEGORY A15	Supply of Dry Foodstuffs
CATEGORY A16	Supply of Seeds, Farm Inputs and Implements
CATEGORY A17	Supply of Fresh Cut Flowers and Flower Arrangements
CATEGORY A18	Supply and Maintenance of Fire Fighting Equipment
CATEGORY B	PROVISION OF SERVICES
CATEGORY B01	Provision Fumigation and sanitary services
CATEGORY B02	Service maintenance of telecommunication equipment
CATEGORY B03	Repair and maintenance of generators
CATEGORY B04	Service maintenance of office equipment
CATEGORY B05	Provision of cleaning services
CATEGORY B06	Provision of Landscaping services
CATEGORY B07	Provision of Interior design services
CATEGORY B08	Provision of travel and ticketing services (<i>IATA registered firms</i>)
CATEGORY B09	Repair and maintenance of computer equipment & accessories
CATEGORY B10	Repair and servicing of motor vehicles – <i>only Ministry of Roads and Public Works pre-qualified companies</i>
CATEGORY B11	Provision of Motor Vehicle towing services

Applicants are required to pay a **non-refundable** fee of **Ksh. 2,000** for each category. Pre-qualification documents containing detailed terms and conditions of pre-qualification are obtainable upon payment of above fees, from the Chief Procurement Officer's office during normal office hours. Pre-qualification documents duly completed should be submitted in plain sealed envelopes bearing appropriate pre-qualification number on the top of the envelope and deposited at the Tender Box located outside the Procurement Office, or addressed to:

The Comptroller of State House
P. O. Box 40530 - 00100
NAIROBI

so as to be received not later than **4th June, 2010 at 5.00 p.m.** Late applications will not be accepted.

All Payments for the above tenders should be made at the State House Cash Office in cash or banker's cheque in favor of "The Private Secretary/Comptroller, State House".

COMPTROLLER